

FCCS Community Engagement Award

Purpose and Description

This award recognizes excellence in community engagement within the Faculty of Creative and Critical Studies (FCCS). Community engagement is defined, in the context of this award, as an activity or activities that make a significant and positive impact on communities beyond the University.

Each year, an award will be presented to recognize member(s) of FCCS (faculty, staff, and students) who have demonstrated notable commitment to community engagement during the previous 12 months (May 1 to April 30). Particular consideration will be given to community engagement activities which align with and support the strategic goals, the mission, and the vision of FCCS, including (but not limited to) the following:

- Expanding and sustaining experiential learning opportunities for students in FCCS courses and programs
- Embracing both disciplinary and interdisciplinary approaches to knowledge and learning
- Fostering a vibrant intellectual community both within and beyond FCCS
- Contributing to the improvement of the intellectual and cultural life of the community
- Cultivating and enhancing relationships between FCCS and the community at large (for example, with the arts and culture community, the aboriginal community, or the technology sector)
- Promoting the visibility of FCCS and nurturing a greater understanding of FCCS programs, teaching, and research within the community at large

During the Winter term following receipt of a Community Engagement Award, award winners will be encouraged to speak at a Faculty-sponsored workshop about their particular community engagement activity and their strategies for developing successful community engagement activities

FACULTY OF CREATIVE AND CRITICAL STUDIES



a place of mind

THE UNIVERSITY OF BRITISH COLUMBIA

Nomination Procedures

Faculty members, heads, deans, alumni, students, or external community members may submit nominations. While individuals or collaborating teams may be nominated, they cannot self-nominate.

Letter of Nomination (due April 30)—The nominator must submit the letter of nomination for the Community Engagement Award no later than April 30 of each year (or the first business day following, if that date falls on a holiday). In the event that the nominator is recommending a community engagement activity which is the product of a joint or multi-person effort, the nominator must identify a lead member of the activity who will be the nominal recipient of the award.

Supporting Materials (due May 30)—The nominator is responsible for ensuring that all supporting materials are submitted by May 30 (or the first business day following, if that date falls on a holiday).

The nominator must forward the letter of nomination and all supporting materials to the Chair of the FCCS Community Advisory Board c/o the FCCS Dean's assistant. The letter of nomination and supporting materials may be submitted in electronic format.

The letter of nomination should provide detailed information about the following: the nature of the community engagement activity under consideration; the FCCS member(s) and community partners involved; the activity's particular merits; and how the activity aligns with and supports the strategic goals, the mission, and the vision of FCCS as outlined above under the heading **Purpose and Description**.

The supporting materials (of no more than 10 pages) may include, but need not be limited to, the following:

- Signed testimonies from community partners, students, colleagues, staff members, and administrators about the significance and positive effect of the community engagement activity
- Signed testimonies from community partners, students, colleagues, staff members, and administrators about the probability of on-going sustainability of the community engagement activity
- Information about quantifiable measures of success: numbers of individuals involved such as students, staff, faculty members, and community partners; student work(s) created as a result of the project; other awards or recognition gained by the project; and any other legacies that result from the activity

- Information about the visibility of the activity: for example, internal UBC coverage or external media coverage
- Course outlines and/or descriptions of assignments (if the community engagement activity is part of the requirements for a course)

Adjudication Criteria

The Community Engagement Award will be awarded to the nominated individual(s) whose activity best aligns with and supports the strategic goals, the mission, and the vision of FCCS as outlined above under the heading **Purpose and Description**.

Award Adjudication Committee

The adjudicating committee will be a sub-committee of the FCCS Community Advisory Board which shall appoint members of the Community Engagement Award Committee from among its members. At the discretion of the FCCS Community Advisory Board, a maximum of one external member (from outside FCCS) and up to two previous Community Engagement Award winners may be appointed to the Award Committee. Normally, the Award Committee shall consist of a minimum of three members of the FCCS Community Advisory Board. The Award Committee will make a recommendation to the FCCS Community Advisory Board for approval. Should a member of the FCCS Community Advisory Board be nominated for the Community Engagement Award in a particular year, he/she shall recuse him/herself from any deliberations related to the award.

Announcement of Award

The Community Engagement Award winner will be chosen no later than June 30 and the award will be presented at the annual FCCS social gathering (in early September) each year.

Nominations and supporting material can be submitted either electronically or in hard copy:

Penny Hechter
Assistant to the Dean
Faculty of Creative and Critical Studies
CCS 323, 3333 University Way
University of British Columbia, Okanagan Campus
email: penny.hechter@ubc.ca