



## Directed Studies Application Form (Undergraduate Courses)

(Note: Save form before filling out and printing)

<b>Department:</b>		<b>Professor initiating request:</b>	
--------------------	--	--------------------------------------	--

<b>Course name:</b> (Example: ENGL)		<b>Course credits:</b>	
--	--	------------------------	--

<b>Course title:</b>	
----------------------	--

<b>SEMESTER UNDERTAKEN:</b>	WINTER Term 1		WINTER Term 2		SUMMER		YEAR	
-----------------------------	------------------	--	------------------	--	--------	--	------	--

<b>Student name:</b>	
<b>Student number:</b>	
<b>GPA:</b>	
<b>Program of study:</b>	
<b>UL Credits:</b>	
<b>Number and topics of directed studies courses previously taken:</b>	
<b>Reason for course:</b>	
<b>Department requirements:</b>	

### REVIEWED AND DULY APPROVED BY:

<b>NAME</b> (please print)	<b>[SIGNATURES]</b>	<b>[DATE]</b>
<b>STUDENT:</b>		
<b>PROFESSOR:</b>		
<b>DEPARTMENT HEAD:</b>		
<b>PROGRAM COORDINATOR:</b>		

\*Submit completed form and course outline to Department Head's Secretary.

\* Please review the Directed Studies Policy for Undergraduate Courses

# DIRECTED STUDIES COURSE OUTLINE AND EVALUATION CRITERIA

<b>Professor:</b>	
-------------------	--

<b>Student:</b>	
-----------------	--

<b>Course description:</b>	
----------------------------	--

<b>Course methodology:</b> (Lecture/Seminar/ Directed Reading/Directed Research)	
---	--

<b>Required reading:</b>	
--------------------------	--

<b>Evaluation:</b>	
--------------------	--

<b>Course syllabus:</b> (Including dates)	
--	--

<b>Miscellaneous instructions, if any:</b>	
--	--

<b>Attach bibliography, if appropriate.</b>	<b>Is a bibliography attached?</b> <input type="checkbox"/>
---	---

**Plagiarism policy:** Students should note that plagiarism is not limited to copying from printed material; copying from the web or from material submitted for another course are also examples of plagiarism. In this course students are expected to follow the MLA rules for documentation at all times. Students guilty of plagiarism will have their names submitted to the Dean's office and will automatically receive a grade of 0 for the course. Other penalties will also apply for students who have already been convicted of plagiarism. Students are required to make themselves aware of the UBC policy on plagiarism by consulting <http://www.library.ubc.ca/home/plagiarism/> <http://okanagan.students.ubc.ca/calendar/index.cfm?tree=3,54,111,959>

Personal Information ("Information") provided on this form is collected pursuant to section 26 of the Freedom of Information and Protection of Privacy Act (the "Act"), R.S.B.C. 1996, c.165 for the purpose of processing your request for a letter of permission. The information will be used and shared within UBC in accordance with the Act. Any questions regarding the collection of the Information may be directed to the Faculty of Creative and Critical Studies, [FCCSstudents.ok@ubc.ca](mailto:FCCSstudents.ok@ubc.ca).

SISC | Email Student/cc Prof

SISC | Comments & Notes

Department Office

Scan & Archive