



Master of Fine Arts | Thesis Proposal - Deadline: November 1 for students in second year

Student Name:

Student Number:

Supervisor Name:

Co-Supervisor Name (if applicable):

Committee Members Names:

Date Plan Submitted:

The MFA Thesis Proposal should be completed by the student in consultation with the supervisor(s) and then submitted to the supervisory committee. Once approved by the supervisor and committee submit to the MFA Graduate Coordinator who will bring it to the Graduate Program and Planning Committee. Attach sample artwork(s) to this form (drawings, photo documentation, draft writing etc.) as a PDF or Word doc.

The Thesis Proposal:

1. Proposed Date and Time of Thesis Performances/ Thesis Exhibition/ Final Submission of CRWR Thesis:
2. Number of performances/duration of exhibition/ length of CRWR manuscript:
3. Venue (if applicable):
4. Preferred Oral Defense Date (4 weeks after submission of final written document (#6):



5. ***Timeline for completion of creative work.*** It is essential that your timeline leave room for your supervisor and supervisory committee to review your artwork. Allow for a minimum of two weeks for feedback between each submission. It is helpful to work backwards from the date you want to defend. See the [MFA Thesis Defense Flowchart](#) for more details. Provide dates for each of these deadlines below:

- To supervisor: first complete rehearsal/draft/install (give 2 weeks for response)
- To supervisor: revisions (give 2 weeks for response)
- To supervisor and committee: if supervisor approves, complete artwork draft/rehearsal/sample install for consult and further revision (give 2 weeks for committee to respond)
- Final draft/rehearsal/installation for final approval ([Artwork Recommendation for Examination](#)) Form must be signed off by supervisor and committee)

6. ***Timeline for completion of written support paper.*** The supervisor and then the committee must each have two weeks minimum to read this paper; you should build in time for revisions. The committee and supervisor must sign off on this paper to initiate defense (again, work backwards from when you want to defend). Support papers for Visual Art and IS are often written after exhibition installed and performances complete.

- To supervisor: first complete draft of paper (give 2 weeks for response)
- To supervisor: revisions (give 2 weeks for response)
- To supervisor and committee: if supervisor approves, support paper goes to committee (give 2 weeks for committee to respond)
- Final draft of fully formatted written thesis document submitted for initiating oral defense – four weeks before oral defense.



11. Summary of current work done so far; what is left to complete:

12. Attach a bibliography of relevant research and sample of representative thesis artwork as a Word doc or PDF. (12 – 25 pages of text, images, or whatever format is appropriate)



Plan Approved by:

Signatures:

_____ Student Signature	_____ Student Name (Printed)	_____ Date
_____ Supervisor Signature	_____ Supervisor Name (Printed)	_____ Date
_____ Co-Supervisor Signature (if applicable)	_____ Co-Supervisor Name (Printed)	_____ Date
_____ Committee Member Signature	_____ Committee Member Name (Printed)	_____ Date
_____ Committee Member Signature	_____ Committee Member Name (Printed)	_____ Date
_____ MFA Graduate Coordinator Signature	_____ MFA Graduate Coordinator Name (Printed)	_____ Date

Please submit completed form to:

gradstudies.fccs@ubc.ca

CCS 323, FCCS Dean's Office