

# Graduate Dean's Thesis Fellowship (GDTF) Guidelines

**Eligibility of Citizenship:** Canadian, Permanent Residents, and International

**Degree Level:** Masters and Doctoral

**Award Status:** Open

**Applicant Status:** Continuing Students

## QUICK FACTS

The Graduate Dean's Thesis Fellowship (GDTF) is a merit-based fellowship that is awarded to full-time, thesis-based graduate students who are approaching their final term and are focusing on the completion of their thesis or dissertation. This fellowship is intended to provide financial support while students are engaged in the final writing stages of their graduate program.

Students may receive a GDTF only once per degree program.

*Please note that this fellowship is for students who are nearing degree completion and are entering their final term of study. Normally, awards will be prioritized for applicants in a terminal degree [i.e. MFA, PhD].*

**Value:** \$6,000

## ELIGIBILITY

### Academic Standing

- Students must have maintained satisfactory standing throughout the full duration of their program of study
- Doctoral students must be admitted to candidacy

### Number of Months of Study

- Starting September 2024, Masters students must have completed, as of the date of receiving the fellowship, no more than 24 months of study in the program for which they are requesting funding
- PhD students must have completed, as of the date of receiving the fellowship, no more than 60 months of study in the program for which they are requesting funding

### Other Funding

- Students who receive external agency funding through any of the following federal scholarship programs may not concurrently hold a GDTF:

- SSHRC Canada Graduate Scholarships – Doctoral program (CGS D) or SSHRC Doctoral Fellowship
- NSERC CGS D or Postgraduate Scholarships – Doctoral program
- CIHR CGS D
- Canada Graduate Scholarships – Master’s program
- Vanier CGS
- Trudeau Doctoral Scholarship

## EVALUATION CRITERIA

- This is a competitive fellowship that recognizes excellence in graduate research and study

## APPLICATION PROCEDURES

- **Please note, there are TWO deadlines annually. Apply for April 15 if you are planning to complete between May and December. Apply for December 15 if you are planning to complete between January and June.** If the deadline falls on a weekend, applications will be accepted until the following Monday. Please submit your completed application to [gradstudies.fccs@ubc.ca](mailto:gradstudies.fccs@ubc.ca) AND your supervisor by the deadline. The supervisor will then complete the form and submit the application to [gradstudies.fccs@ubc.ca](mailto:gradstudies.fccs@ubc.ca).

## NOMINATION PROCEDURES

- Faculties review and evaluate each application that has been submitted by the internal deadline set by the faculty
- The responsible designate from each faculty informs the College of Graduate Studies which students have been nominated to receive a Graduate Dean’s Thesis Fellowship, based on the quota provided to their faculty
- The College of Graduate Studies confirms that nominees meet all eligibility criteria

## CONDITIONS FOR AWARD HOLDERS

### Satisfactory Progress

- Award holders must maintain satisfactory progress in their programs of study and remain registered as full-time students for each term of the award payment. If the College of Graduate Studies determines that a student is not making satisfactory progress, the College of Graduate Studies reserves the right to cancel the fellowship awarded to that student

### **Leave of Absence**

- Students granted a leave of absence retain the full value of any university graduate fellowship or other award whose terms and conditions are established by the College of

Graduate Studies. Awards will be suspended at the onset of the leave, and reinstated at the termination of the leave period, provided the student returns to full-time study within the same fiscal year.

### **Withdrawals**

- If an award holder withdraws from their program of study, the funding received during the term for which the withdrawal is processed will be recovered by the College of Graduate Studies

### **Program Completion**

- If an award holder completes the requirements of their program prior to receiving the full scholarship payment, the award holder will receive the remaining scholarship payment prior to the closing of their program

### **FURTHER INFORMATION**

Questions? Please contact [gradstudies.fccs@ubc.ca](mailto:gradstudies.fccs@ubc.ca)